

Finance Committee Agenda

Jefferson County

Jefferson County Courthouse, Room C1021

311 S. Center Ave.

Jefferson, WI 53549

***REVISED 01-30-2025**

Date: Tuesday February 4, 2025

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for January 7, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on County response to pause in federal grant funding
9. Discussion and possible action on eliminating two filled, seasonal on-site caretaker positions and creating a part-time Building and Grounds Worker role at Jefferson County Fair Park and amending the 2025 budget
10. Discussion and possible action on update on position restructuring in the Sheriff's Department
11. ***Discussion and possible action on accepting bids for a low step minivan at Jefferson County Human Services**
12. Discussion and possible action on raising the asset capitalization threshold from \$5,000 to \$10,000
13. Discussion and possible action on claim for damages by Charter Spectrum
14. Discussion and possible action on update on American Rescue Plan Act funding and reclassifying ARPA funding
15. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
16. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
18. Reconvene in open session for action on closed session items if necessary
19. Discussion and possible action on review of 2024 projections of budget vs. actual revenues and expenditures
20. Review of the financial statements and department update for December 2024-Finance Department
21. Review of the financial statements and department update for December 2024-Treasurer's Office
22. Review of the financial statements and department update for December 2024-Child Support
23. Update on contingency fund balance
24. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
25. Set future meeting schedule, next meeting date, and possible agenda items
26. Review of invoices
27. Adjourn

Next scheduled meetings: Tuesday, March 4, 2025 (Regular meeting)
Tuesday, April 8, 2025 (Regular meeting)
Tuesday, May 6, 2025 (Regular meeting)
Tuesday, June 10, 2025 (Regular meeting)

[Join the meeting in Microsoft TEAMS](#)

Meeting ID: 276 735 360 911

Passcode: xb6gU3gW

Dial by your location: 1 312 626 6799

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.